



# Quincy Fire Protection District

## Board of Commissioner's

Minutes Meeting September 8, 2022

Feather River Bulletin Conference Room

- I. Chairman Mike Taborski called the meeting to order at 8:00 a.m. with Commissioner Johnny Mansell, Fire Chief Robbie Cassou, and Administrative Secretary Karrie White present, Treasure Ryback absent.
- II. Public Comment: None
- III. Mansell made a motion to approve the August 11, 2022, meeting minutes, and Taborski seconded the motion, motion was approved.
- IV. Financial Report: Chairman Taborski
  - a. No Financials were provided by the county for August, Mansell questioned the July financial spreadsheet being off by \$4,817.99, White confirmed, she spoke with Treasurer Ryback regarding the difference the amount was a marked expense that was paid in period 13 posted in per 1. Taborski question if there were any upcoming expense.

Chief Cassou, a couple of things, I ordered about \$4,000 of stabilization equipment for the rescue squad, Quincy Fire Inc paid for Jessie Lazzarino EMT class which was \$819.00.

I think the District can absorb that kind of training so you will see \$819.00 in training. The District needs to come up with some kind of training criteria for members joining the department. The board members ensued in a lengthy conversation Taborski asked Cassou to draw up EMT training criteria-based on the Districts needs.
  - b. No claims signed
- V. Fire Chief's Report - Chief Cassou
  - a. Calls for August – we had 42 calls for emergency medical services, 8 fire-related calls, and 1 hazmat calls for a total of 50 calls for the month and we are averaging 3.04 persons per call.
  - b. Drills – August, and September

8/9/22 – Water supply, drafting went well

8/16/22 – Captain Dale Ready was the instructor for pig rig, rope rescue, mechanical advantages. This was his first time and Dale did an amazing job I am impressed.

8/23/22 – All the captains got together and did ladder evolutions on the training tower.

8/30/22 – Maintenance night, we washed about 1500 feet of water hoses, moved stuff from the churches lot to Andy's way at the same time a paramedic came and did a class for the support team on hot weather emergencies, heat stroke etc.

On 9/13/22 – Captain Eric Vinyard instructed on ladder Rescue at the same time the support team is doing fire extinguisher training with DC Frank Carey. Support team is getting some organized training and seem to be enjoying the departments new format.

9/20/22 – Care flight will bring several ambulances and will be doing a familiarization of the inside of the ambulance, practice using the gurney, stair chair, stations for vitals.

9/27/22 – Progressive hose lays, wildland, we will be doing extended hose lays, the forest Service does a different hose lay they will be coming out and putting together a program for us to learn the hose lay that they do it should be good information.

**c. Engine Company reports.**

- 8161: Hi-Tech is going through the new 8161 from one end to the other to find out what repairs need to be done and get the department a cost of the repairs.

**d. Chief Cassou – Monthly Inspection Report:**

- Still working on the jail project.
- Feather river College is moving along nicely
- Working on Wilburn construction 6k-gallon propane tank is still a work in progress
- Quintopia Brewing Company 500-gallon propane tank
- Plumas Charter School was given a certificate of occupancy, still working on a few small issues.

**e. Chief Cassou – Projects:**

- Generator project is in the final stages of completion. All the conduit and electrical is done in the shop bay all the conduit runs underneath the slab into the new ladder truck bay and out the other side is in place. We have poured the

concrete slabs for the generator and propane tank. Carey brought his ditch trencher did some trench digging to the generator, and to the propane slab. Our concrete person canceled, and I called Wilcox construction they came down took measurement it will be next Tuesday before they pour, and we have two weeks of curing time before they mount the generator once that's in place we can deal with the bollards.

- f. Next corporate board meeting will be held on September 15, at 5:30 pm.
- g. North Star fire department that gave us the ladder truck called me a week ago and had available positive pressure gas powered fans for smoked out buildings, an older phoenix extrication tool like the jaws of life which we have no need for. I am trying to find some one else in the county that would need it and take it off our hands.

## VI. Other Business

### 1. Fire Station 2 replacement:

- Mansell, I called Cory from the smog shop, he has not returned my call as of yet. Cassou, Pat Murray called a renter move out. Pat wanted to know if we were still interested in acquiring the property before he dumps a lot of money into the repairs on the rental cabin, he did not want to do the repairs if we were still going to buy the property I informed Pat at the asking price we could not purchase.

### 2. Discussion and possible action regarding the Butterfly Valley annexation.

- No updates to report

### 3. Discussion, possible action regarding the purchase of Andy's Way property.

Karrie has been working on a release of interest waiver document for Robert Godfrey to sign which will release all interest in the mobile home. Karrie has been researching on where to find the serial registration number on the mobile home.

Instructing Chopper where to tear siding down they found the serial number. Karrie informed the board she visited the DMV and had them run the numbers for any registered owner, DMV representative said that it is so old it was purged out of the system.

The board ensured in lengthy discussion on following up with Cal-Sierra title running the serial number on the HUD mobile home website. From there document the research findings and pictures of the condition of the mobile home.

### 4. Discussion, possible action regarding the progress of the La Porte Rd Facility

- No updates to report

5. Discussion and possible actions regarding the recruitment on the Fire Chief Position

- Taborski opened the floor for discussion making a request for a Fire Chief job description of what we are looking for that we can mail out to individuals that apply. We should post an ad in specific places. Cassou would like to do a survey of Plumas County fire departments and what they are paying folks.
- Mansell Chester Fire Department is hiring a new Fire Chief as well as Eastern Plumas Fire Department. The board ensued in a conversation on the postings and job descriptions with salary listed with the departments to get a base line of what to offer in the way of wages
- Taborski asked Karrie to compile a variety of job descriptions and salaries from all the local fire departments in the county and put a package together for the board to review at the next meeting at that time to determine a starting wage for the department.
- Frank Carey approached me and would like a meeting to talk about the position of Fire Chief, we had also considered AC David Schmid. Taborski asked Cassou if they were any other candidates for the position he would consider in house. Captain Eric Vinyard and other officers are good candidates for the position. I will have a meeting with them.
- Mansell so basically compile the data of the job descriptions and salaries for next meeting, all three of us discuss it narrow it down to the description and salary we decide on, then post the position and set up for interviews so that Chief Cassou can train the new candidate for a smooth transition.

6. Discussion and possible actions regarding Resolution 2022-0908-1

- Cassou this is the 50/50 grant that we applied for in May which we received it's for wet gear wildland packs, 10 fire helmets and radio equipment. Mansell made a motion to approve the Resolution 2022-0908-1 with Taborski seconded so approved with a roll call vote of two ayes zero nays and one absent.

The meeting was adjourned by Chairman Taborski at 8:50 a.m.

Submitted :

\_\_\_\_\_  
Chairman Taborski

\_\_\_\_\_  
Date

BOC 9/8/2022