



Quincy Fire Protection District

Board of Commissioner's Meeting Minutes

for October 14, 2021,

Feather River Bulletin Conference Room

- I. Chairman Taborski called the meeting to order at 8:00 am, Treasurer Andy Ryback, Commissioner Johnny Mansell, Chief Cassou, and Administrative Secretary Karrie White present.
- II. Public Comment: None
- III. Approval of meeting minutes September 9, 2021, Taborski made a motion to approve with Mansell seconding the motion. Ryback questioned if the new meeting times that is now at 8:00 am., a change from 7:30 to accommodate Mansell request. The board agreed to make the future start date a half hour later.
- IV. Financial Report: Treasurer Ryback, Secretary White
 - a. Ryback questioned if the financials for July and August had been reviewed, the board reviewed the financials in September, and White asked Ryback if they were any questions from the previous financials.

Ryback asked for clarification about the deposited amount of \$41,939.00 in July and \$18,204.85 in August. One was the Generator grant (\$41,939.00) and the other was the VFA 50/50 split for wildland fire gear (\$18,20485).

Ryback asked about the journal entry issues during our CPA audit and if the issues were resolved. White informed the board that CPA Joanne Berry and Bianca Harrison (County Controller) worked together to find the discrepancies found in Joanne's audit.

Bianca and White spoke about the journal entries and were able to find the amounts in the monthly financial report showing the postdated quarterly interest deposits in different months from the Treasures Office.

The differences in the revenue spreadsheet section will reflect the credited quarterly interest deposits. Ryback asked if the journal entries were done in the previously closed year-end and White explained that the auditor's office does not officially close year-end until all reports are received and adjustments made.

b. Claims were reviewed and signed.

V. Fire Chief's Report: As reported in first person by Chief Cassou

a. Last month we had 43 EMS calls and 5 fire calls, and 4 hazmat for a total of 52 calls.

b. Cassou handed out thank you cards for board signatures, for Lisa, and Jeff Hopman for letting us use their airport hangar as a staging area for the airport crash rescue team during the Dixie Fire. Another thanking Greenhorn Ranch for going out of their way accommodating the fire crews staying there.

A get well card for Tony De Martini, he went in for ablation for his heart ended up having a pacemaker put in.

Some new people have applied as volunteers but I'm not seeing them at drill night which concerns me. Deputy Chief Frank Carey is working on calling references and doing the background checks. Two are from the Keddie area.

'Chopper' Marten Munoz is another who lives out on La Porte Road. With Charlie retiring this December, we are looking at him as a new volunteer and to possibly replace Charlie while keeping Charlie on as needed through a transition.

c. Drills last month; water supply drafting drill, auto extrication, salvage, and overhaul, officers meeting

d. Drills for this month; live burning building initial attack, pit-crew CPR, and patient assessments, SCBA familiarization, and two-minute drill.

e. On the vehicles, we had some damages on engine 8124 compartment door. Engine 8125 had overheating problems; the power steering unit went out we had to have one made.

f. The Ladder engine 8161 that we had certified a few months ago is being used for community service for putting lights up and replacing bulbs on the baseball fields which is good training for the ladder team. On that note, I just wanted to mention that EPFD has taken its ladder truck out of service and returned it.

g. I am requesting to hire a cleaning company to do heavy cleaning (walls etc.) on the inside of the stations. I would like to get a few price quotes for the stations and submit them for approval before I do it. Board members suggested a few cleaning companies and perhaps asking if any volunteers might be interested in making some additional money.

- h. On the COVID-19 restrictions and dealing with our monthly training meals. December 15 is the community supper and John Gay is still heading that up, so far it is on with restrictions. We are doing the safe trick or treat on the 29.
- i. As you well know we have two websites the Quincy Fire Protection Districts which you are familiar with, and the one Ray Nichols was doing for Quincy Fire Inc. I spoke with the officers to see if we were going to keep it or take it down or consider having one of the officers take it over, so Captains Matt West and David Schmid offered to look over the website and trying to find a webmaster to handle it.

VI. Other Business

- a. Taborski opened the floor for discussion on Station 2 replacement. Ryback had some thoughts on a piece of property vacant between the Hope Chest and Jr Automotive. After a considerable amount of conversation, it was decided that Mansell would check with the county to question an easement running through the property before pursuing any further.
- b. Taborski opened the floor for discussion on Andy's Way, Mansell in correspondence with the owners, and after investigating the situation. The owner is wanting us to purchase the property and deal with the current renter of the mobile home.

One major concern is the renter owns his mobile and pays space rent. Mansell said it is not as simple as giving a 60-day eviction notice, we would have to go through the eviction process then go before a judge to have it removed off the property, and with the current situation of not being able to relocate the mobile home due to the age could prove to be quite difficult.

Mansell says he thinks for the protection of the district's interest we should make the offer with an addendum for the current owners to deal with the removal of the mobile homeowner.

Mansell said in his opinion, it is a red flag he spoke with Mike the owner/trustee of the property, about our concerns dealing with the owner of the mobile home if we were to buy it while it was still on the property. He said he would press hard for them to buy the mobile homeowner out before we purchase the property. Mansell said he would like to move forward and let them know our interest level is there and make the offer and see where it goes from there. Board approved to move forward contingent on the mobile being removed prior to purchase.

- c. Taborski opened the floor for discussion on possible actions on hiring a full/part-time mechanic/facilities engineer to replace Charlie Read who is retiring at the end of December. Cassou emailed out the job description and application for the board to review. He would like to move forward in the replacement position of Charlie Read.

I am looking for any suggestions on the job descriptions and application, and the board will have to come up with a starting wage. Taborski made some changes to the application's questions on salary information which can no longer be asked.

Ryback will reach out to Kris Bell in his HR department for more information on the requirements on the applications and get back to us.

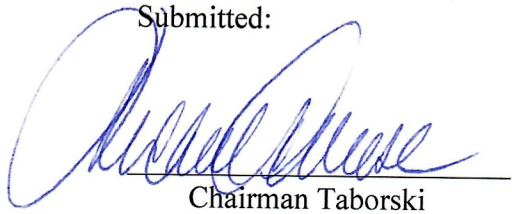
Mansell said we should fly the position right away and make it a full-time job and not a part-time position since this person will likely be Charlie's replacement after some overlap for training one that becomes full-time with a probational period given the short timeline we have for Charlie's retirement date.

Board had a lengthy discussion on the wage comparisons and responsibilities for the position. Using county pay guidelines, a starting wage is somewhere in the \$20.00-\$28.00 range based on qualifications, which is what the board agreed on.

The job will be posted in accordance with the 2-week requirement. Taborski suggested we also post with EDD and other job recruitment sites which was approved.

VII. The meeting was adjourned by Chairman Taborski at 9:06 a.m.

Submitted:


Chairman Taborski


Date

BOC 10/14/2021