



# Quincy Fire Protection District

## Board of Commissioner's

Minutes Meeting February 10, 2022

Feather River Bulletin Conference Room

- I. Chairman Mike Taborski called the meeting to order at 8:00 am with Treasurer Andy Ryback, Commissioner Johnny Mansell, and Fire Chief Robbie Cassou present. Administrative Secretary Karrie White present.
- II. Public Comment: None
- III. Chairman Taborski made a motion to approve January 20, 2021 meeting minutes, Ryback seconded, motion approved.
- IV. Financial Report: Treasurer Ryback
  - a. Ryback noted no current month financials were provided by the county yet. Coming back to the questions from the last meeting regarding the amounts that were paid to the strike team. Karrie provided some material that provided the information regarding the per diem expenses and how the transactions flow into January and February for the strike team revenue funds that were deposited. She also sent out a detailed description of the 21 members of the strike team that were paid in November and December which included the oasdi/FICA costs that were questioned.
  - b. White verified the question raised regarding Chief Cassou's car allowance referring to the past meeting minutes it is \$ 300 a month \$150 per pay period.
- V. Fire Chief's Report - Chief Cassou
  - a. January was a busy month with 37 calls for emergency medical services, 10 fire-related calls, and 4 hazardous materials responses for a total of 51 calls for the month.
  - b. Drills - 2/1/2022 - Officers Meeting.

2/8/2022 - Electrical Emergencies; Captain Schmid contacted a PG&E representative and presented a training program on electrical and gas emergency, in this discussion on monitoring gas concentrations with a meter, it was brought to the representative's attention we have limited basic equipment that we use. The PG&E representative made some phone calls and is donating a \$3,000 gas monitor, calibration supplies along with training for our volunteers on how to use

it. Taborski asked if the district must keep the gas monitor certified and what that entails?

Cassou explains it's a matter of having records on the calibrations, and when the sensors are going bad, which includes cleaning sensors which I have done in the past. Taborski questioned when you retire in a year and a half will you need to train someone to certify the gas monitor? Mansell added that there must be some services that provide that service.

2/15/2022 - Auto Extrication and patient removal techniques. The patient removal training techniques we used on a ked sled a backboard device known as the Kendrick Extrication Device.

2/22/2022 – SCBA fit testing, immunizations, and testing; Plumas District Hospital has agreed to sell us the immunization and supplies from needles to sharp containers to alcohol swabs, etc. Ashley Blesse in getting some nurses to volunteer to administer the immunizations.

- c. Generator Grant: during the last board meeting the bid went up another \$10,000 from the one in 2020. Close to \$3,000 of that cost was the generator and transfer switches going up along with the availability of things. I went ahead and ordered the generator and transfer switches it will take up to eight months to receive. I am working to get the installation cost down and more manageable.
- d. Groundhog Day Festival – we had a booth and a great turnout 14 of our members attended. One of our volunteers Sophia Becwar-Berry handed out recruitment folders around the courthouse, hopefully, we get a good return on the volunteer applications.
- e. At our officer's meeting, we've been talking about doing recruitment flyers, banners, and having an open house to start working on our recruitment. Taborski asked if anyone taking the lead on recruiting, Chief Cassou informed the board that DC Frank Carey and AC David Schmid were handling the recruitment process.
- f. I am looking to do the academy this year starting April 2, 2022 so this is the month to recruit. Feather River College is also doing a new 4-year forestry program, we're talking about tapping into some of the resources on career day for possible recruitments.
- g. We are looking at what Cal-Fire does it is called the Camp Cinders program — two miniature academies held over four days. This is a 24 hour-a-day sleepover in San Luis Obispo, and Shasta College. It is a free program for girls ages 14-18 providing training in fire service, hands-on wildland and structural firefighting, rescue and helicopter operations, hose lays, and team building. I was speaking with Carey about setting something like this up at the high school to see if we could get some recruitments. Those classes are being held this year June 22-26 when school is out.



- h.** Mary Arcangeli is no longer a firefighter but she is still active as a support team member.
- i.** Last April I ordered wildland gear and in December we finally received it. Kaylee Chandler has been inventorying the gear and contacting members to pick up their wildland gear and tracking who received it, and what other gear members need. We are almost finished.
- j.** Captain Matt West, Schmid, and Jessie Lazzarino have done inventory in all the fire apparatus to look at the wet gear; and packs, fire shelters for wildland season making sure we have one for every seating in the rigs sometimes they end up in other rigs. The fire shelters do have a life expectancy based on their condition they are checking that shelters are good for this upcoming fire season.
- k.** You may recall Quincy Fire Inc. purchased Class A dress uniforms for the officers. Carey and Schmid have taken that task over for me and are handling the sizing etc. We have two captains that need dress uniforms. Schmid's promotion requires a new uniform and Carey's needs modifications to his uniform.
- l.** Carey is currently working with Wild Hare Signs in making license plate placards as we have done in the past, which we are thinking about providing again.
- m.** Company reports.
  - 8101 just purchased a new light bar for his command vehicle for \$350. The old one is not working it has been on since 2010 so it is due for replacement. We will be installed at the station.
  - 8124 had a fuel primer pump that kept dying at inopportune times. Chopper figured out what the problem was ordered another one, replaced it and it seems to be working fine.
  - 8125 since last year's fire season it's been having issues with the power steering pump. It is on its third pump, there are no electronics to it but when warmed up it fails, so we are sending it back to the company that manufactures it and sees if they can figure out what's going on so 8125 will be out of service until repaired.
  - OES 360 has a couple of issues, there is an air leak in some valves that we will be fixing here soon expecting it not to be a huge deal.
- n.** Captain West with his grant funding has set up another Basic 32 Wildland Firefighting 1 course March 12-13 and 19-20, several of our volunteers have signed up. This course will give them the basic information they need to be red card certified to work on wildland fires.

- o. On February 26, 2022, this month will hold an installation and awards event at 1:00 p.m. at Station 1 in a truck bay or outside depending on the COVID-19 status, no meals just get people together and recognize their accomplishments.

## VI. Other Business

### 1. Fire Station 2 replacement

No topics for discussion regarding the replacement of Fire Station 2.

### 2. Discussion and possible action regarding the purchase of the 173 Andy's Way property.

Mansell: In my correspondence with Mike Mollin, trustee for the family's estate, the tenant in the trailer is holding firm that he is a disabled veteran, and he can live there for his lifetime, which is not legally true.

Mike has enlisted the help of a local attorney Charles Simonetti who is going to meet with the tenant and work on a buy-out for the trailer and its removal, which is contractually part of the agreement, so they're moving forward. What the district needs to figure out going forward is handling the other tenants.

Theoretically, we are taking them on contractually as tenants, hazard and liability insurance rates might be an issue and based on our current carrier with Flanigan Leavitt Insurance, they will not underwrite it.

My next step is to talk with Mike Flanigan to explore our options for other insurance policies and rates. The board members ensued in a long discussion of different types of insurances and how they will affect the district's liability as it relates to potentially dealing with the rentals on the property.

Taborski questioned the escrow's timeline and how it might delay moving forward with the purchase knowing we need answers to these various questions. Mansell said we have plenty of time to seek the answers before making a final commitment on the purchase.

Taborski tabled the possibility of needing a special meeting to move forward and asked commissioner Mansell to meet with Flanigan Insurance and get prices and the options together before the next board meeting in March.

### 3. Discussion, possible action on water storage project at 1378 LaPorte Road.

Mansell: I contacted Dickens Drilling about the project and the scope of the county's request of a site plan with what the district would like to develop. They referred me to an

engineer, Greg Hines, who quoted no more than \$600 to provide the report. Chief Cassou in turn spoke with Greg and received a lower quote of \$350. In my discussion with Dickens regarding the size of the water tank the district was looking to install they referred me to a company out of Chico that is better equipped and could provide a lower cost than they could.

In moving forward Mansell said he will look at the survey maps for any easement issues and send it to Greg. Chief Cassou will also send any easement information he has gathered to Greg. The next step is to speak with Ben at Dickens and Greg to determine a suitable well location and site plan that we can to the county to initiate the process of the land transfer.

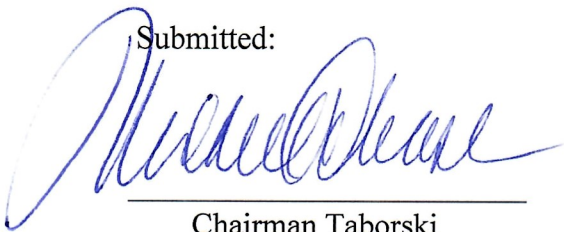
4. Discussion on budget transfer to supplement salaries, services relating to wildland fire responses.

Secretary White addressed the board with the possibility of a budget transfer to cover the cost of the wildland strike team. White discussed the options of getting the board's consideration and approval and explain the auditor's process if the board so approved.

Ryback reasoned that budgets are set and whether we go over or under it was unnecessary to process a transfer at this time.

**VII.** The meeting was adjourned by Chairman Taborski at 8:51 a.m.

Submitted:



Chairman Taborski

3/10/22  
Date

BOC 2/10/2022