



**Board of Commissioners
Minutes of Special Meeting
September 12, 2019**

- I. Chairman Taborski called the meeting to order at 7:30 am., with Vice Chairman Leonhardt, Treasure Andrew Ryback, Chief Robbie Cassou, District Secretary White present.
- II. Public Comment-None
- III. Chairman Taborski addressed July 11, 2019 meeting minutes for approval, Treasure Andrew Ryback made a motion to approve, Vice Chairman Leonhardt second the motion, Vice Chairman Leonhardt reviewed the August 15, 2019 meeting minutes made a motion to approve, Treasure Andrew Ryback second motion passed.
- IV. Financial Reports – Treasure Andrew Ryback
 - a. Secretary White struggles with the changes that have occurred within the county's new software as all the Special Districts, she was able to provide July payroll, and August financials, August reflects July's due to period 13.
 - b. Treasure Andrew Ryback questioned the high cost in maintenance truck account. Chief Cassou brought to the attention of the commissioners the high cost is due to Ladder Truck 8161 along with other issues that have transpired with 8161 repairs in Modesto.
- V. Fire Chief's Report (Chief Cassou)
 - a. There were 44 medical calls, 6 fire calls, 2 Hazmat calls for a total of 52 calls in the month of September with an average of 4.1 people attending.
 - b. We have crews at the Airport for crash/rescue standby at the Heliport base since the Walker Fire incident started September 4, 2019. Engine 8124 is in Genesse Valley providing structure protection since initial attack of the fire.
 - c. Chief Cassou, gave an instructional on Code 3 Driver Training Course with hopes to have some new drivers soon. A Fire Safety Program on vehicle fires at the Transportation Department and a Fire Extinguisher class held at the Building and planning department, and Transportation Department.

- d. Chief Cassou informed the Commissioners the Pancake Breakfast was successful, no totals yet I was told the figures amount to \$4,400.00 before expenses and 600.00 for donations this year.
- e. We had seven vehicles in the Plumas County Parade the same day we had the Muster Event at the Plumas county Fairgrounds with five teams competing two of them are ours, Quincy won the overall for the day, both teams won first in different events, our B team did well. First place went to different Fire Departments in some of the events which is encouraging.
- f. Chief Cassou, we did a Run Review with Care Flight and PDH they review runs that they have gone on and they have training activity based on the review. So, we spent a couple of hours on Wednesday night teaching them ropes and knots and did repelling out of the tower.
- g. Chief Cassou performed a re-inspection on Behavioral Health on Bell Lane it passed, they're still working on the Health and Human Services building that they need to repair some things then I will re-inspect in 14 days.
- h. Chief Cassou did a re-inspection on the School District Office and found three issues that were missed they are getting them fixed. The contractor was present to go over every single one in the buildings. They are working well with the department in meeting the requirements.
- i. Chief Cassou after this meeting I am going over to Grocery Outlet they received their sprinkler component system and I need go over it and sign off on all the stuff they have before they install it.
- j. Chief Cassou performed two Fire Extinguisher classes at the Plumas County Jail.
- k. Chief Cassou, is meeting with Ryan Tompkins today September 12, 2019 that is involved with the Prescribed Burning Program at the University of California Cooperative Extension Program that teaches classes.

This teaches people how to do regular burning and broadcast burning which involves burning residential landowner's undergrowth on their property. We are considering having training sessions ourselves to be more educated on it.

- l. Chief Cassou we have two people going to an Active Threat Integrated Response Course basically an active shooter training at Blue lakes Casino in Blue Lake Ca.
- m. On August 26, 2019 we are having the corporate board meeting, September 27th is the Beat It You fundraiser, Captain Schmid is set up for this event with some new helpers this year.

- n. We are participating in the Grand Grinduro gravel grinder event on September 28, 2019. A few of our volunteers donate their time at this event for safety.
- o. Chief Cassou brought to the boards attention that he spoke with Jerry Sipe regarding the issue of getting grant funding for the collection and disposal of stored Foam that is outdated and getting more environmentally safe foam for the station's firefighting use. Currently we have over 500 gallons ourselves for disposal.
- p. District Secretary White is getting us to speed on being Osha Compliant. We are meeting with Ecco-Green Solutions that works with PG&E on October 3, 2019 and getting a retro fit on our LED lighting.
- q. Chief Cassou, we purchased a new refrigerator for the upstairs meeting room due to the old one not working. The property behind the North side of the Fire Station, 173 Andy's Way is up for sell. Chief Cassou is very interested in hiring a third-party appraiser to assess the value of the property to make a bid.
- r. Chief Cassou informed the commissioners that he started an employee packet to hire Steve Fowler at per diem, to handle the annual compliance inspections of Hotels, Duplexes, Public and Private Schools that is mandated by SB1205. As per the last discussion from the commissioners meeting, Mr. Fowler is eager to start and has already been working on the forms with our logo and the codes.
- s. Quincy Fire Protection District has started the process of replacing and purchasing medical supplies that are outdated in the emergency vehicles, so the expenses will be showing up next month.

VI. Tuesday Night Drills;

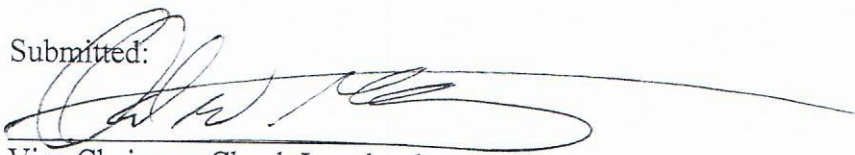
- a. On August 13, 2019 our Captain's instructed on hose lays and pre-connect deployment at Trilogy and the Gasner Airport. Which is basically repetitional laying hose from a fire hydrant and doing the whole process out from getting hoses off the truck changing from tank water to hydrants.
- b. On August 20, 2019 AC Carey and DC Windle performed an instructional on auto extrication and victim removal and packaging up victims, we cut up three cars, Meadow Valley, Greenhorn came and participated in the drill training.
- c. On August 27, 2019 AC Carey and Captains, Gay and Correira had the instructional on live fire burning in the burn building in the back-training area.
- d. Assistant Chief Carey was at the Gasner Airport doing the crash/rescue standby, so instead the forcible entry training we did train on crash rescue and how to set the equipment up to deal with different helicopters, rotor brakes, batteries and tools.

VII. Other Business

- a. Long Term building plans review construction estimates, discussion and possible action review. Lazzarino has not come up with a quote for doing the stairs it is pending, which is not included in the repairs that we are doing right now, nor is the ADA Bathroom. Wilcox will get all the siding done before winter which will be nice.
- b. Wilcox Construction is handling the bids for painting, he received a quote but as of, yet I do not have it.

VIII. Meeting adjourned by Chairman Taborski at 8:00 a.m.

Submitted:

A handwritten signature in black ink, appearing to read 'Chuck Leonhardt', written over a horizontal line.

Vice Chairman Chuck Leonhardt

BOCMM 9/12/2019